

June 18, 2020

Dear Parent/Guardian,

In this unusual circumstance of school closures due to COVID-19, your child's year-end report card will be sent to you by email on Thursday, June 25, 2020 via a password protected attachment. To open the protected file, you will need to enter your child's date of birth as **MM/DD/YYYY**. For example, if your child's date of birth is March 8, 2014 then the password is 03082014.

If you would like the report card to be e-mailed to an alternate email address on June 25, 2020, please advise the school as soon as possible.

The June report cards have been prepared by your child's teacher(s) and in accordance with Ministry of Education guidelines and expectations for assessment, evaluation and reporting during school closure as follows:

- The reports are based on learning that took place from the beginning of Term 2 to March 13, 2020, which is 5-6 weeks in length. The teacher when assigning a final grade/mark may take evidence of learning collected during the school closure period into consideration when it is to the student's benefit.
- Your child's teacher(s) may choose to include comments on growth in learning during the school closure period when it is to the student's benefit.
- Because of the short time-frame between the beginning of Term 2 and March 13, there may be instances where there is insufficient evidence to provide your child with a mark or grade in a specific strand or subject area (Grade 1 to 8) due to the school closure. In this case, teachers may use a special code "I" in place of a mark or grade.
- Ratings on the Learning Skills and Work Habits will also reflect information gathered from the beginning of Term 2 to March 13, 2020 (Grade 1 to 8).
- A signed copy of the report card will be placed in your child's Ontario Student Record (OSR) when it is safe for us to return to school. Signed copies will be made available upon request.

We wish to extend our sincere appreciation to parents and guardians as partners during this unusual and challenging time. Thank you for your efforts to support learning at home. We wish you a healthy and safe summer holiday.

Sincerely,

Darryl Whitney, Principal

Otonabee Valley PS